

January 2, 2026

The Bremer County Board of Supervisors met in session on Friday, January 2, 2026 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

[https://www.bremercounty.iowa.gov/government/RESOLUTIONs\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/RESOLUTIONs_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by 2025 Chair Hildebrandt.

Cerwinske moved/Brunkhorst second to approve the agenda.

Hildebrandt moved/Cerwinske second to elect Bob Brunkhorst as Chair of the Board of Supervisors for 2026. Brunkhorst presided over the remainder of the meeting.

Hildebrandt moved/Cerwinske second to elect Cerwinske as Vice-Chair of the Board of Supervisors for 2026.

Cerwinske moved/Hildebrandt second to establish Tuesdays as the official meeting day to conduct Bremer County business. Other days may be reserved for committee and administrative matters.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 26-01 Meeting Attendance - WHEREAS, there are certain pertinent meetings held and deemed necessary for the county officers and employees to attend during the year in order to better carry out their duties of county government; NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors that approval of authorized county personnel be granted for attendance at all meetings that may be deemed necessary. Adopted January 2, 2026.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 26-02 Designating official Bremer County newspapers in accordance with the Code of Iowa, Chapter 349 to be Waverly Newspapers, Denver Forum, Sumner Gazette and Tripoli Leader. Adopted January 2, 2026.

Cerwinske moved/Hildebrandt second to adopt RESOLUTION NO. 26-03 County Engineer/Farm to Market Projects. BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa, that Landon Moore, the County Engineer of Bremer County, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications thereof in connection with all Farm to Market and Federal or State aid construction projects in this county. Adopted January 2, 2026.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 26-04 County Engineer/Road Closures. WHEREAS, Section 306.41 of the Code of Iowa provides that “The agency having jurisdiction and control over any highway in the State, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by

formal RESOLUTION entered upon the minutes of such agency when reasonable and necessary because of construction, and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of the highway unless the damages are caused by gross negligence of the agency or subcontractor.” NOW, THEREFORE, BE IT RESOLVED, by the Bremer County Board of Supervisors that the County Engineer be authorized to close Bremer County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows: 1. For construction: Any project as described in the approved Bremer County Secondary Road Construction Program for the current fiscal year and any approved supplement thereto. 2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer. Adopted January 2, 2026.

Cerwinske moved/Hildebrandt second to adopt RESOLUTION NO. 26-05 Economic Development. IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County, that: 1. The State of Iowa generally and Bremer County, Iowa, have in the past, experienced adverse economic effects, including the loss of businesses and erosion of tax base and out-migration of population. 2. It is therefore, in the best interest of the citizens of Bremer County, Iowa, to take steps reasonably calculated to lead to diversified economic development efforts. 3. Other cities and counties in Iowa are engaging in economic development efforts. 4. Therefore, Bremer County, Iowa, finds it is in the best interest of its citizens to cooperate with the cities in Bremer County, Iowa, as well as other organizations which may arise in order to promote diversified economic development in Bremer County, Iowa. THEREFORE, BE IT RESOLVED that Bremer County, Iowa, has and will continue to support its efforts to enhance economic development in Bremer County, Iowa, by its financial contribution to such efforts as Bremer County Revolving Loan Fund. Adopted January 2, 2026.

Cerwinske moved/Hildebrandt second to adopt RESOLUTION NO. 26-06: CONSTRUCTION EVALUATION RESOLUTION. WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2026 and January 31, 2027 and submit an adopted recommendation regarding that application to the DNR; and WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s

recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BREMER COUNTY that the Board of Supervisors hereby adopts this construction evaluation RESOLUTION pursuant to Iowa Code section 459.304(3). Adopted January 2, 2026.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 26-07 APPOINTMENT OF LIAISON BETWEEN BREMER COUNTY AND ICAP. IT IS HEREBY RESOLVED by the Board of Supervisors of Bremer County to hereby nominate and appoint Kassandra Johansen, Finance Director/Risk Mgmt. and alternate Barb Meeker, Human Resources Mgr./Risk Mgmt., to represent Bremer County (Member) with the Iowa Communities Assurance Pool (Pool). The individual and alternate shall act as liaison/proxy between Member and the Pool for the purposes of relating risk reduction and loss control information, and any other loss information or instructions concerning the obligations of the Member imposed by signing the Iowa Risk Management Agreement. Adopted January 2, 2026.

Hildebrandt moved/Cerwinske second RESOLUTION NO. 26-08 GRANTING SIGNING AUTHORITY. BE IT RESOLVED, that the Bremer County Board of Supervisors hereunder authorizes the Board Chair to sign, execute, and endorse U.S. Department of Agriculture Commodity Credit Corporation Lien Waivers (CCC-679) on behalf of Bremer County, IA, for tenants engaged in Farm Leases in which Bremer County, IA is the landlord. Adopted January 2, 2026.

Cerwinske moved/Hildebrandt second to adopt RESOLUTION NO. 26-09 RECURRING EXPENSES. BE IT RESOLVED that the County Auditor be and is hereby authorized to issue warrants on the proper funds for all recurring expenses such as light, electricity, water, gas, freight, towel service, telephone and rental services for various county departments. Adopted January 2, 2026

Hildebrandt moved/Cerwinske second to approve the 12/23/25 minutes.

Cerwinske moved/Hildebrandt second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinske second to approve payroll changes for: Selena Guillen from Jailer \$56,378/yr., full-time, to Jailer, \$27.26/hr., part-time, effective 1/7/26; Carrie Zweibohmer, from Treasurer Deputy (65%), \$28.10/hr., to Treasurer Deputy (67.5%), \$29.19/hr., step increase effective 1/11/26; Rebecca Elsamiller, from Treasurer Deputy (60%), \$25.94/hr., to Treasurer Deputy (62.5%), \$27.02/hr., step increase effective 1/11/26; Madeline Freiberg, Treasurer Clerk, \$20/hr., to Treasurer Clerk, \$20.25/hr., merit increase effective 1/11/26; Sheena Velez, CBS Program Supervisor, from \$28/hr. regular & sleep time, to \$28.50/hr. regular & sleep time, 90 day step increase effective 1/12/26; Regan Mulder, CBS Direct Care Staff, from \$14.50/hr./9.80/hr. sleep time, to \$14.75/hr./\$9.90/hr. sleep time, 90 day step increase effective 1/4/26; Tiffany Schmidt, CBS Direct Care Staff, from \$17/hr./10.30/hr. sleep time, to \$17.25/hr./10.40/hr. sleep time, 90 day step increase effective 1/19/26; and a payroll addition for Mark Goodenbour, Law Center Maintenance Custodian, \$53,040/yr. effective 1/19/26.

Hildebrandt moved/Brunkhorst second to approve a payroll change for Katherine Cerwinske, from Treasurer's Office Clerk, \$23.77/hr. to Deputy Treasurer (60%), \$25.94/hr., step increase effective 1/11/26. Ayes: Hildebrandt, Brunkhorst; Cerwinske abstained.

Hildebrandt moved/Cerwinske second to set the mileage reimbursement rate for 1<sup>st</sup> quarter of calendar year 2026 at \$.50.

Cerwinske moved/Hildebrandt second to authorize the Board Chair to sign the 2026 County Weed Commissioner Certification Form.

Mira Schmitt-Cash, Waverly Newspapers, entered.

Hildebrandt moved/Cerwinske second to appoint Scott Whitcome to the Bremer County Conservation Board for a 5-year term.

Hildebrandt moved/Cerwinske second to make the following appointments to Boards, Commissions and Committees for calendar year 2026:

**BOARD OF ADJUSTMENTS**

1. Chris Dix

**BOARD OF HEALTH**

1. Joe Sampson
2. Sally Yungtum
3. Dr. Courtney Bochmann

**BREMER WAVERLY LAW ENFORCEMENT BOARD (1-year term)**

1. Dewey Hildebrandt
2. Corey Cerwinske
  - a. – Alternate: Bob Brunkhorst

**TOGETHER 4 FAMILIES (1-year term)**

1. Dewey Hildebrandt
  - a. – Alternate: Bob Brunkhorst

**911 Service Board (1-year term)**

1. Dan Pickett

**EASTERN IOWA TOURISM (1-year term)**

1. Andy Hockenson
  - a. – Alternate: Tiffany Schrage

**WAVERLY AREA DEVELOPMENT FUND BOARD (1-year term)**

1. Bob Brunkhorst

**COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS (1-year terms)**

**OWNER/OPERATOR OF AGRICULTURAL PROPERTY**

1. Danny Buls
2. Jen Demuth
3. Brian Meyer
4. Daniel Weltner
5. Steve Mummelthei
6. Mark Mueller

**OWNERS OF CITY PROPERTY**

1. Melissa Schmall

2. Greg Westendorf
3. Joel Teetzen
4. Curtis Junker
5. De Ann Lahmann
6. Steve Aiello

PEOPLE HAVING KNOWLEDGE OF PROPERTY VALUE BY REASON OF OCCUPATON

1. Clarine "Louie" Hartman
2. Lee Peters
3. Brenda Meyer
4. Duane Foelske
5. Bill Schwake
6. Ron Ihde
7. Scott Kaisand

REALTORS

1. Jennifer Steere
2. Krystal Liebau
3. Mandy Heinemann
4. Deb Metcalf
5. Ray Dietz
6. Wendy Mohlis

GENERAL RELIEF DIRECTOR (1-year term)

1. Kailey Heidemann

MHI ADVISORY BOARD

1. Dewey Hildebrandt

INRCOG BOARD (1-year term)

1. Dewey Hildebrandt
  - a. – Alternate: Corey Cerwinski

INRCOG ECONOMIC DEVELOPMENT (1-year term)

1. Bob Brunkhorst
  - a. – Alternate: Corey Cerwinski

INRCOG HOUSING COUNCIL (1-year term)

1. Bob Brunkhorst
2. Rick Laures
3. Scott Kaisand

INRCOG COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN (1-year term)

1. Corey Cerwinski
2. Tim Meeker
3. Angie Auel

INRCOG REGIONAL TRANSPORTATION AUTHORITY/POLICY COMMITTEE (1-year term)

1. Dewey Hildebrandt

INRCOG REGIONAL TRANSPORTATION AUTHORITY – TECHNICAL COMMITTEE (1-year term)

1. Landon Moore

IOWA NORTHLAND REGIONAL TRANSIT (1-year term)

1. Dewey Hildebrandt

- a. – Alternate: Corey Cerwinske
- MEDICAL EXAMINER (1-year term)
  - 1. Dr. Lee Fagre
- COUNTY MEDICAL EXAMINER INVESTIGATORS (1-year term)
  - 1. Kip Ladage
  - 2. Rod Diercks
  - 3. Libby Uhlenhopp
    - a. – Alternates: Jennifer Becker, Mackenzie Gillen
- NEICAC—COMMUNITY ACTION (1-year term)
  - 1. Corey Cerwinske
- NI JUVENILE DETENTION SERVICE COMMISSION (1-year term)
  - 1. Bob Brunkhorst
    - a. – Alternate: Corey Cerwinske
- NORTHEAST IOWA RESPONSE GROUP (1-year term)
  - 1. Dewey Hildebrandt
    - a. – Alternate: Aaron Goodenbour
- OPIOID TASK FORCE
  - 1. Corey Cerwinske
- PATHWAYS – WAVERLY (1-year term)
  - 1. Bob Brunkhorst
- SECOND JUDICIAL DISTRICT (1-year term)
  - 1. Corey Cerwinske
    - a. – Alternate: Dewey Hildebrandt
- UPPER CEDAR RIVER WATERSHED MANAGEMENT BOARD
  - a. – Alternate: David Lehman
- UPPER WAPSIPINICON WATERSHED MANAGEMENT BOARD
  - a. - Alternate: David Lehman
- SHELL ROCK RIVER WATERSHED MANAGEMENT BOARD
  - 1. Kip Ladage
    - a. – Alternate: Ron Lenth
- WAVERLY CHAMBER OF COMMERCE BOARD OF DIRECTORS
  - 1. Bob Brunkhorst
    - b. – Alternate: Corey Cerwinske
- WEED COMMISSIONER (1-year term)
  - 1. Nick Joss
- IOWA WORKS CEO BOARD (1-year term)
  - 1. Bob Brunkhorst
- EMERGENCY MANAGEMENT COMMISSION (1-year term)
  - 1. Dewey Hildebrandt
    - a. – Alternate: Bob Brunkhorst

Hildebrandt moved/Cerwinske second to adjourn at 9:34 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of the Friday, January 2, 2026 organizational meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Bob Brunkhorst, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor

Claims Publication Summary 1/2/26:

Acuren Inspection Inc.	Equipment Inspection	1,668.00	
Alliant Energy - IP&L	Utilities	482.46	3
Amazon Capital Services	Office/Education Supplies	67.96	2
Black Hills Energy	Utilities	1,316.18	2
Bremer Co Health Dept	Wages/Benefits	646.74	
Bremer County Abstract Co Inc	Abstract of Title	408.00	
Br-Waverly Law Enforcement Brd	Budget Allocation	19,658.08	
Calhoun-Burns & Assoc Inc	Professional Services	14,891.46	3
Charm-Tex Inc	Jail Supplies	834.90	
Consolidated Energy Company	Diesel	17,614.14	
Crawford Supply Co	Commissary Supplies	164.16	
Dakota Supply Group	Equipment Supplies	6,541.16	
Dale Busch	Safety Boot Reimb.	105.49	
Grainger	Parts	67.65	
Heartland Asphalt Inc	C33 Project	26,887.64	
Interstate Billing Service Inc	Parts	616.87	
Iowa Prison Industries	Sign	92.50	
Jerry Roling Mts Inc	Vehicle Maintenance	85.98	
Keefe Supply Co	Commissary Supplies	4,058.10	
Lindley Sharp	Mileage Reimbursement	13.15	
Mail Services LLC	Postage	1,126.95	
McCloud Services	Monthly Pest Service	210.68	
MCI	Phone Service	28.86	
MHC Kenworth	Equipment Supplies	35.25	
MidAamerican Energy Co	Utilities	3,283.71	5
Occ Health MercyOne Med Group NE	DOT Random Testing	223.00	
P&K Midwest Inc	Equipment Maintenance	1,576.24	
Pathways Behavioral Serv Inc	Substance Abuse Prevention	705.51	
Rasmusson Towing Inc	Towing Services	4,850.00	
Roling Ford LLC	Vehicle Maintenance	64.95	
Sadler Power Train Inc	Parts	731.64	2
Spahn & Rose Lumber Co	Parts	431.10	4
Stryker Sales LLC	Equipment Parts	1,950.00	
Summit Food Service LLC	Inmate Meals	10,910.88	
The Accel Group LLC	Health Insurance	2,000.00	
T-Mobile	Mobile Service	141.32	2
US Cellular Corp	Phone Service	343.32	2
Visa	Business Expenses	3,684.89	10
Waverly Newspapers	Publication	25.16	
Waverly Utilities	Utilities	888.35	3

Ziegler Inc	Equipment Repair	4,427.80	4
	Total	133,860.23	
Assessor's			
Leaf	Copier Lease	241.46	
US Cellular Corp	Phone Service	111.26	
Visa	Business Expenses	14.98	
	Total	367.70	
CBS			
Amazon Capital Services	Office/Education Supplies	72.42	
Crystal Heating & Plumbing Inc	Snow Removal	300.00	
MidAmerican Energy Co	Utilities	92.46	
US Cellular Corp	Phone Service	44.78	
Verizon Wireless	Mobile Data	320.08	
	Total	829.74	
	Grand Total	135,057.67	